

FRJ S/REG

ADS-8-SR

FBIS 1548-88
14 November 1988MEMORANDUM FOR:
Reston Facility Building Manager

25X1

FROM:
Chief, Logistics, Administrative Staff, FBIS

25X1

SUBJECT: Twenty-Four Hour Air Conditioning for
Television Center, Room 2S46REFERENCE: Received Work Order 89-024
FBIS Work Order 136

1. FBIS requests that you proceed with the procurement and installation of a back-up package air conditioner unit for the Television Center as recommended in the Vulnerability Analysis of 29 June 1988.

2. FBIS will absorb the cost of the unit and installation. A Form 1716 will be processed upon receipt of the exact cost figures.

25X1

CONCUR IN FAN 0300
CHARGES NOT TO EXCEED \$15,000.00

25X1

Chief, Administrative Staff, FBIS

11/14/88
Date

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